



## National Certification Council for Activity Professionals

*Setting Standards of Excellence for Quality of Life through Education*

317 Office Square Lane, Suite 202A, Virginia Beach, VA 23462 USA | (757) 552-0653 | info@nccap.org

### DRAFT MEMORANDUM OF AGREEMENT

#### BETWEEN

#### **National Association of Activity Professionals (NAAP) and National Certification Council for Activity Professionals (NCCAP)**

WHEREAS, NAAP was created in 1982 with a mission and mandate to represent, advocate on behalf of, and advance the Activity Profession across all care settings;

WHEREAS, NCCAP was created by NAAP in 1986 as the formal credentialing body of the Activity Profession with the mission and mandate to establish certifications to meet Federal and State requirements applicable to the Activity Profession;

THEREFORE, NAAP and NCCAP seek to formalize their roles, duties and responsibilities for collaboration so that their complementary and respective missions and mandates can be advanced in the most efficient and effective manner achievable.

BE IT KNOWN that NAAP and NCCAP agree to abide by and fulfill the following stated objectives:

1. **SOLE RECOGNITION.** NAAP and NCCAP agree to recognize each other as the sole legal entities representing and advancing the Activity Profession. Each will endeavor to support and assist the other in achieving their respective mission and mandate. Neither NAAP nor NCCAP will create any new legal entity, or partner or merge with another legal entity, unless such action advances the mission and mandate of both organizations and is supported with a formal decision by the Boards of both NAAP and NCCAP.
2. **COMPLEMENTARY STRUCTURES.** NAAP and NCCAP will endeavor to identify, define and adjust their operational structures and functions to reflect the respective mission and mandate of each organization. The primary function of NAAP pertains to matters of membership including but not limited to education, conferences, promotion and advocacy. The primary function of NCCAP pertains to matters of credentialing and certification, including but not limited to standards and instructor requirements. Each organization will contribute to the aims and objectives of the other as necessary and appropriate to advance the Activity Profession.
3. **JOINT ANNUAL PLANNING.** As part of the effort to ensure effective, efficient and complementary collaboration, NAAP and NCCAP will partake in joint annual planning. The content of such planning will include, but not be limited to, the specific objectives and achievements identified as the most effective and highest value for advancing the respective mission and mandate of each organization as well as the advancement of the Activity Profession overall.

Initial items suggested for consideration for joint planning and operational adjustment include:



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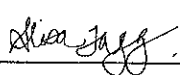
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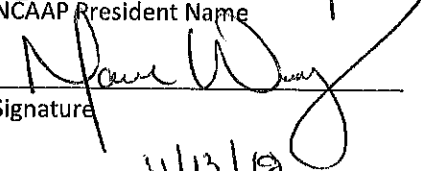
- A. States Initiatives: Representation and coordination with State activity associations and advocacy and engagement with state regulators, allied healthcare professions and the business community for the explicit objective of certification acceptance and recognition.
- B. Advocacy: To formally represent the Activity Profession in influencing care delivery and reimbursement policy, laws and regulations at the State and Federal level, including providing the evidence of the value contributed by activities in quality of life and cost effectiveness.
- A. Business Development:
  - NAAP to develop strategic objectives related to membership, member services, added-value partnerships, educational matters, and other matters necessary and appropriate to advance the mission and mandate of NAAP.
  - NCCAP to develop standards and certifications of activities delivered in various methodologies for specializations, settings and engagements, and other matters necessary and appropriate to advance the mission and mandate of NCCAP.

## TERM

Based on a majority vote of each Board, this Memorandum of Agreement is effective for 5 years and is renewable for additional 5 year terms.

## SIGNED

Alisa Tagg  
NAAP President Name  
  
Signature  
11/11/18  
Date

Dawn Worsky  
NCAAP Resident Name  
  
Signature  
11/13/18  
Date